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In a professional relationship, sexual intimacy between a therapist and a client is never appropriate and should be immediately reported to the State Grievance Board.

## DISCLOSURE & PRACTICE POLICIES STATEMENT

### *Education and Training*

I have an MA with Honors in Counseling Psychology from Regis University, and a BA in Psychology from the University of California, Santa Cruz. I am licensed in the State of Colorado as a Professional Counselor. I am an EMDRIA Approved Consultant and Certified EMDR Therapist. I have been trained in PACT Couple Therapy by Dr. Stan Tatkin, am a Certified PACT Therapist and Core Faculty of the PACT Institute. I am a Certified Hakomi Therapist by the Hakomi Institute.

The practice of licensed or registered persons in the field of psychotherapy is regulated by the Mental Health Licensing Section of the division of Registrations. The Board of Licensed Professional Counselor Examiners is located at 1560 Broadway, Suite 1350, Denver, CO 80202, 303-894-7800.

As to the regulatory requirements applicable to mental health professionals: a Licensed Clinical Social Worker, a Licensed Marriage and Family Therapist, and a Licensed Professional Counselor must hold a masters degree in their profession and have two years of post-masters supervision. A Licensed Psychologist must hold a doctorate degree in psychology and have one year of post-doctoral supervision. A licensed Social Worker must hold a masters degree in social work. A Psychologist Candidate, a Marriage and Family Therapist Candidate, and Licensed Professional Counselor Candidate must hold the necessary licensing degree and be in the process of completing the required supervision for licensure. A Certified Addiction counselor I (CAC I) must be a high school graduate, and complete required training hours and 1,000 hours of supervised experience. A CAC II must complete additional required training hours and 2,000 hours of supervised experience. A CAC III must have a bachelors degree in behavioral health, and complete additional required training hours and 2,000 hours of supervised experience. A licensed Addition Counselor must have a clinical masters degree and meet the CAC III requirements. A Registered Psychotherapist is registered with the State Board of Registered Psychotherapists, is not licensed or certified, and no degree, training or experience is required.

### Client Information

At any time you may ask about the methods of therapy, techniques I use, duration of your therapy, if known, and my fee structure. You may always seek a second opinion from another therapist or terminate therapy at any time. Also, if I feel that I am unable to assist you adequately, I reserve the right to suggest a referral option.

### Confidentiality

Generally speaking, information provided by a client during therapy sessions is legally confidential and cannot be released without your consent. You should know, however, that there are exceptions to this confidentiality, some of which are listed in sections 12-43-218 of the Colorado Revised Statutes as well as other exceptions in Colorado and Federal law. For example, mental health professionals are required to report suspected child abuse to authorities. If a legal exception arises during therapy, if feasible, you will be informed accordingly. If you file a complaint or a lawsuit against me, according to Colorado law, your right to confidentiality is waived. The Mental Health Practice act (CRS 12-43-101 et seq.) is at [http:// www.dora.state.co.us/mental-health/Statute.pdf](http://www.dora.state.co.us/mental-health/Statute.pdf)

### Fees and Cancellation

My fee per hour (55 minutes) is \$200 is prorated accordingly to session duration. Unless other arrangements have been made, you are responsible for full payment at the time of each session. Payment may be made by check, cash or credit card.

Initials \_\_\_\_\_

Since my time has been scheduled specifically for you, there is a full fee charge for cancellations made less than 48 business hours in advance, excluding emergencies.

If you are sick or contagious, please contact me before your session. I will do my best to fill it, but if I cannot you will be billed for that time.

### Telephone Calls

I check my messages regularly, and I will make every effort to return calls as promptly as possible. I may not be able to do so on weekends, holidays, and personal vacations. Unless other arrangements have been made, I charge for conversations lasting longer than 10 minutes. I do not provide 24 hour assistance. If you need emergency assistance, please call the Boulder County Crisis Line at (303) 447-1665, or call 911, or go to your nearest emergency room.

By your signature below, you are indicating that you have read and understood the preceding information, that you understand your rights as a client, and agree to participate in treatment within the guidelines set forth here.

\_\_\_\_\_  
Print Client Name

\_\_\_\_\_  
Client Signature

\_\_\_\_\_  
Date